

### MINIMUM REQUIREMENTS

1. Written quotations should be deposited in a quotation box next to the switch board clearly marked TRAVELLING AND ACCOMMODATION BOOKINGS, not later than **09 JULY 2015 @10:00.**
2. Original Valid of Valid Tax Certificate must be attached
3. Certified Copy of Company registration document must be attached.
4. Certified Copy of BBBEE Certificate or EME Letter from Accountants or Auditors must be attached(**Failer to submit BBB-EE or EME letter No points will be allocated, but evaluated further**)
5. Fully Completed MBD 4,8 and 9 Forms
6. Proof of municipal rates and taxes or municipal services charges not owed by your company or any of the directors not in arrears for more than three months. Provide proof of residence where applicable.

### GENERAL NOTES

**The council is not bound to accept the lowest or any quotation and the council reserves the right to appoint partially or wholly or not to appoint at all.**

  
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R.M MAREDI  
MUNICIPAL MANAGER

Elias Motsoaledi  
Local Municipality  
07 JUL 2015  
Municipal Manager